

Dear [Parent/Guardian]

Seminole County Public Schools are pleased to announce the start of a phased implementation in August 2011 of Family Access by Skyward, Inc. Family Access is a secure Internet based website that will allow you to easily keep track of your child's information. Family Access is a free service, and will be available to all parents with children enrolled in the district.

Family Access is the new system replacing the Parent Information Network (P.I.N.). P.I.N. is the current system that SCPS uses to display attendance, assignments and grades to a parent via a web application. If you are a parent who is currently using P.I.N., your login and password will be generated and posted to your P.I.N. account prior to the start of school.

If you are not currently using P.I.N. but wish to use Family Access, you will need to register for a login and password. By signing and returning the attached form, you are authorizing the Seminole County Public Schools to provide you with your unique login and password.

You must present the attached form in person at your child's school. At that time you will be asked to show a photo ID. If you have children in multiple Seminole County Schools, you only need to register at one school. Your Family Access login will be active for as long as you have children in the Seminole County Public Schools.

As a parent with a student in Seminole County Public Schools, you will have real time access to the following items:

- Academic History
- Activities
- Message Center
- Student Demographics with Emergency Contact/Student Address Information
- Schedule (for Middle School and High School students only)
- Graduation Requirements (for High School students only)

At the first progress reporting period we will enable features to the system such as:

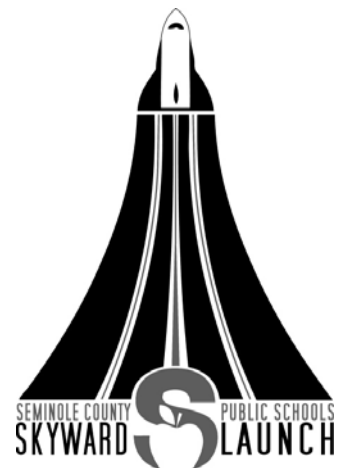
- Student Grades
- Student Assignments and Notes
- Attendance

For High Schools, Middle Schools and 9 week grading period Elementary schools this will happen on September 12, 2011. For 12 week grading period Elementary schools this will happen on September 26, 2011.

One of the outstanding features of Family Access is that as soon as an assignment, grade, or attendance is entered in the grade book, it is immediately available to you in Family Access. All data is updated instantaneously.

Family Access will help you stay informed about your student's progress and attendance. We hope that this tool will create a stronger relationship between parents and our school community.

Sincerely,



# Family Access Enrollment Form

Please fill in the appropriate information below.

Family Access will permit you to view your student's information, grades, and attendance.

Family Access is updated in real time. As soon as attendance or grades are entered by the school, the information is immediately available in Family Access.

Family Access makes contacting school staff extremely easy by providing email links to teachers and staff.

Your access to Family Access will be available for as long as you have a child in Seminole County Public Schools.

We hope that you find Family Access a valuable tool to help you stay up-to-date on your child's progress.

## Parent / Guardian Information

*please print*

**Student  
Last Name:**

**Student  
First Name:**

**Parent  
Last Name:**

**Parent  
First Name:**

**Phone:**

**Parent  
Email:**

**Parent  
Signature:**

**Date:**

Please return this form, and show photo ID to your child's school. If you have children in more than one school, you only need to register at one school for all your children.

**Family Access will be available August 2011.**

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*office use only*

**Verified by:**

**Date:**

