



## LAKE HOWELL HIGH AFTER-SCHOOL TUTORING

Dear Parent(s) /Guardian(s):

Lake Howell High School's After-School Tutorial Program will begin on Tuesday, September 26, 2017. This program is designed to give your student additional assistance to increase their academic success. We hope you will consider allowing your child to participate.

To enroll, **please fill out the attached information on the next page and return to Student Services before your child's first day attending the program.** Alternately, you may sign this electronically and email to [marie\\_norton@scps.k12.fl.us](mailto:marie_norton@scps.k12.fl.us).

### DATE, TIME, AND LOCATION

After-school tutoring will be provided to students twice a week on Tuesdays and Thursdays from 2:45pm – 4:15pm, beginning 9/26/2017. Tutoring begins promptly at 2:45 pm in the Media Center. Students may stay for the whole period or for the *beginning* portion; however, **students must leave campus once they sign out of tutoring.** If we are providing transportation, the student must attend the entire tutoring period before he/she will receive a bus pass.

### BEHAVIORAL EXPECTATIONS

This program is combined teacher-facilitated and computer-based. All expectations outlined in SCPS's Student Code of Conduct ([https://www.scps.k12.fl.us/\\_resources/documents/Student-Conduct.pdf](https://www.scps.k12.fl.us/_resources/documents/Student-Conduct.pdf)) will be enforced in this class. Students are expected to work on homework/schoolwork during this time; therefore, there is absolutely no surfing of the internet on appropriate SCPS academic sites. The computers will be monitored at all times by a tutoring facilitator. A small snack will be provided at 3:30 by Food Services. Students may not have outside food delivered to the tutoring sessions.

**Failure to follow the rules will result in removal from the program.**

This program is dedicated to give students a place to receive extra help in order to achieve their graduation requirements. However, the student must be self-motivated. Lake Howell High School is committed to working with all students who are dedicated to achieving the goals and fulfilling the expectations of this program. LHHS's expectation is that you work with peers and staff respectfully and appropriately.

**Students** are expected to:

- Focus on their assignments and work collaboratively with their tutors.
- Listen to directions and support a respectful learning environment.
- Use their time with tutors wisely and avoid distractions.

Please complete the information below and return this form to Student Services or email to [Marie\\_Norton@scps.k12.fl.us](mailto:Marie_Norton@scps.k12.fl.us).

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Student Name \_\_\_\_\_ DOB \_\_\_\_\_

Student Address \_\_\_\_\_

Student ID Number \_\_\_\_\_ Counselor \_\_\_\_\_

Guardian Name \_\_\_\_\_ Home Phone \_\_\_\_\_

Emergency Contact \_\_\_\_\_ Phone \_\_\_\_\_

***\*I have read and understand the after-school tutoring expectations and consequences, and I will manage my behavior in a way that helps maintain a learning environment that is helpful for all. I also understand that if I do not follow the expectations, that I will be dismissed from the program.***

Parent/Guardian Signature: \_\_\_\_\_ Date \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date \_\_\_\_\_

**If you have questions or need additional information, contact your child's School Counselor or Marie Norton at the email address listed above.**