

## **DIRECTIONS FOR COMPLETING FORM:**

### **If invitee attends a public or private K-12 school**

- Lake Howell High School student completes first section of form.
- Non Lake Howell High School student completes second section of form.
- Administrator from Non Lake Howell High School student's school completes third section of form and faxes it to Lake Howell High School (407-746-9090).

### **If invitee is not in school or attends community college or university**

- Lake Howell High School student completes first section of form.
  - Non Lake Howell High School student completes second section of form.
    - There **must** be an emergency contact number for a **parent! No exceptions!!!**
  - A photocopy of the Non Lake Howell High School student's driver's license, school ID, or state ID, **with date of birth**, must accompany form.
  - Lake Howell High School student turns in forms to Ms. Dopson, room 07-114.
1. Once forms are faxed or turned in to Ms. Dopson, the emergency contact number will be contacted and verified.
  2. The form will then be returned to the student, stamped with the raised school seal, so that the student can present it for purchase of Non Lake Howell High school student's ticket.
  3. Students who wait until the last minute to get forms faxed back or returned to the school are not guaranteed the opportunity to purchase a ticket.
  4. Forms should be returned in a timely manner.

**ALL GUESTS MUST BE UNDER THE AGE OF 21.**

**A PHOTO ID IS REQUIRED FOR ALL PERSONS ATTENDING LAKE HOWELL HIGH SCHOOL DANCE.**

# Lake Howell High School

◆ 4200 Dike Road

◆ Winter Park, Florida 32792

◆ Fax: 407-746-9090

## NON-STUDENT DANCE PARTICIPATION FORM

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**This section is to be completed by a Lake Howell High School Student.**

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LAST NAME: \_\_\_\_\_ FIRST NAME: \_\_\_\_\_

STUDENT NUMBER: \_\_\_\_\_ STUDENT GRADE LEVEL: \_\_\_\_\_

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**This section is to be completed by the student being invited to attend the Lake Howell High School Dance.**

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LAST NAME: \_\_\_\_\_ FIRST NAME: \_\_\_\_\_

STUDENT NUMBER: \_\_\_\_\_ STUDENT GRADE LEVEL: \_\_\_\_\_

NAME OF SCHOOL: \_\_\_\_\_

PARENT/GUARDIAN PHONE NUMBER: \_\_\_\_\_  
(This number will be verified prior to dance)

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**This section is to be completed by an administrator from invited student's school.**

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NAME OF SCHOOL: \_\_\_\_\_

Student is in good standing at school and should be allowed to attend Lake Howell High School's dance.

SCHOOL ADMINISTRATOR: \_\_\_\_\_ DATE: \_\_\_\_\_

POSITION: \_\_\_\_\_

CONTACT NUMBER: \_\_\_\_\_

For this form to be valid, it must be completed and **faxed** to Ms. Dopson at Lake Howell High School.

**Fax Number: 407-746-9090**